

+ Envelope sizes

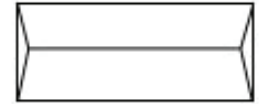
Business and Correspondence

Widely used for business and personal correspondence. Commercial and Side Seam flap styles are ideal for machine insertion. Wallet flaps provide a large area idea for imprinting. Square flaps are contemporary, but not recommended for inserting.

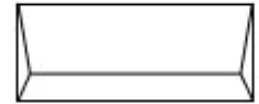
Type	Size	Enclosure
6 ¼	3.5" x 6"	3.25" x 5.75"
6 ¾	3.625" x 6.5"	3.5" x 6.25"
8 5/8	3.625" x 8.625"	3.5" x 8.375"
7	3.75" x 6.75"	3.5" x 6.5"
Monarch (7 ¾)	3.875" x 7.5"	3.75" x 7.25"
9	3.875" x 8.875"	3.75" x 8.625"
9 (policy)	4" x 9"	3.75" x 8.5"
10	4.125" x 9.5"	4" x 9.25"
DL	4.313" x 8.625"	4.125" x 8.375"
11	4.5" x 10.375"	4.25" x 10.125"
12	4.75" x 11"	4.5" x 10.75"
14	5" x 11.5"	4.75" x 11.25"
16	6" x 12"	5.75" x 11.75"



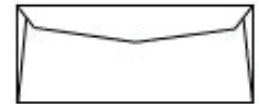
Commercial Flap



Square Flap



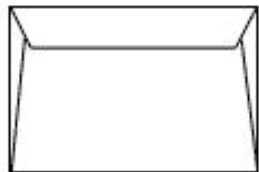
Wallet Flap



Side Seam



Policy



Booklet

Booklet

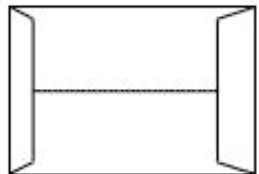
This style is ideal for annual reports, brochures, sales materials, and more. The open side makes it acceptable for automatic insertion.

Type	Size	Enclosure
3	4.75" x 6.5"	4.5" x 6"
4 1/2	5.5" x 7.5"	5.25" x 7"
5	5.5" x 8.125"	5.25" x 7.625"
6	5.75" x 8.875"	5.5" x 8.375"
6 1/2	6" x 9"	5.75" x 8.75"
6 5/8	6" x 9.5"	5.75" x 9"
6 3/4	6.5" x 9.5"	6.25" x 9"
7 1/4	7" x 10"	6.75" x 9.5"
7 1/2	7.5" x 10.5"	7.25" x 10"
9	8.75" x 11.5"	8.5" x 11"
9 1/2	9" x 12"	8.75" x 11.5"
10	9.5" x 12.625"	9.25" x 12.125"
13	10" x 13"	9.75" x 12.5"

Catalog

Center seam makes this style more durable for mailing heavy-weight materials. These envelopes can not be processed through inserting equipment or run through a laser printer.

Type	Size	Enclosure
1	6" x 9"	5.75" x 8.75"
1 3/4	6.5" x 9.5"	6.25" x 9.25"
3	7" x 10"	6.75" x 9.5"
6	7.5" x 10.5"	7.25" x 10"
8	8.25" x 11.25"	8" x 10.75"
9 3/4	8.75" x 11.25"	8.5" x 10.75"
10 1/2	9" x 12"	8.75" x 11.5"
12 1/2	9.5" x 12.5"	9.25" x 12"
13 1/2	10" x 13"	9.75" x 12.5"
14 1/2	11.5" x 14.5"	11.25" x 14"
15	10" x 15"	9.75" x 14.5"
15 1/2	12" x 15.5"	11.75" x 15"

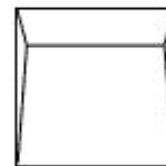


Catalog

Square

This unusual shape attracts attention to contents. Square envelopes are nonstandard and require additional postage to mail.

Type	Size	Enclosure
5"	5" x 5"	4.75" x 4.75"
5 1/2"	5.5" x 5.5"	5.25" x 5.25"
6"	6" x 6"	5.75" x 5.75"
6 1/2"	6.5" x 6.5"	6.25" x 6.25"
7"	7" x 7"	6.75" x 6.75"
7 1/2"	7.5" x 7.5"	7.25" x 7.25"
8"	8" x 8"	7.75" x 7.75"
8 1/2"	8.5" x 8.5"	8.25" x 8.25"
9"	9" x 9"	8.75" x 8.75"
9 1/2"	9.5" x 9.5"	9.25" x 9.25"
10"	10" x 10"	9.75" x 9.75"
13 1/2"	13.5" x 13.5"	13.25" x 13.25"



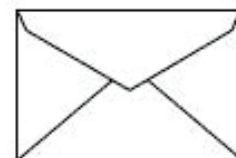
Square

Baronial

Deep pointed flap traditionally used for formal announcements and invitations. Not recommended for machine insertion.

Type	Size	Enclosure
Professional*	2.125" x 3.625"	2" x 3.5"
#16 (Mrs.)*	2.375" x 3.375"	2.25" x 3.125"
#17 (Mr. & Mrs.)*	2.6875" x 3.6875"	2.5625" x 3.5625"
Gladstone*	3.563" x 5.562"	3.375" x 5.375"
4-Bar	3.625" x 5.125"	3.475" x 4.875"
5 1/2-Bar	4.375" x 5.75"	4.25" x 5.5"
6-Bar/Walton Outside	4.75" x 6.5"	4.625" x 6.25"
Lee	5.25" x 7.25"	5.125" x 7"
Linwood/Monona Inside	5.25" x 7.5"	5" x 7.25"
Monona Outside	5.5" x 7.75"	5.25" x 7.5"

* This size is too small to mail

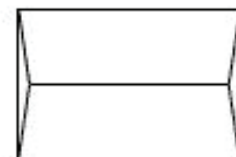


Baronial

Announcement

Also called A-style, this contemporary design is ideal for photographs, greeting cards, small booklets, and promotional pieces. Do not confuse the A-4 size with metric A4 paper, which fits into a DL size commercial envelope.

Type	Size	Enclosure
A-2	4.375" x 5.75"	4.25" x 5.5"
A-6	4.75" x 6.5"	4.625" x 6.25"
A-7	5.25" x 7.25"	5" x 7"
A-8	5.5" x 8.125"	5.25" x 7.75"
A-9	5.75" x 8.875"	5.5" x 8.625"
A-10	6" x 9.5"	5.75" x 9.25"



Announcement



(334) 277-0878
davisdirect.com

1241 Newell Parkway
Montgomery, AL 36110

1006 Opelika Road
Auburn, AL 36830